A Case Study: ECM Footers for SharePoint
A simple solution for embedding and formatting **SharePoint metadata in Office documents**

ECMWise
your ecm experts

LEVERAGE YOUR SHAREPOINT METADATA
ENABLE FOOTERS TO IDENTIFY, STANDARDIZE, AND LOCATE YOUR IMPORTANT DOCUMENTS

➔ *A Case Study*

Customer Quotes:

"It does a GREAT job in showing my version numbers!

I love it! ECM Footers works perfectly for our legal and regulatory requirements!"

ABOUT THE CLIENT
- A top ranked law firm with offices located across the United States where SharePoint 2013 was recently deployed
- SharePoint mandated to be the law firm's central document repository for records management and collaboration purposes
- SharePoint metadata used to capture key information to enhance searching and classification of documents

THE CHALLENGE
- Need an easy way to tag documents with SharePoint metadata such as the Client #, Matter #, Document ID and Version #
- Need a standard footer with embedded key metadata and formatting
- Printed documents require a footer to display required metadata
- Automated and easy to use to enhance user adoption

THE SOLUTION AND BENEFITS
ECM Wise provided the best solution to enable footers for SharePoint Office documents. The following requirements were met:

> Displaying SharePoint metadata in the footer of the document provided the context required to easily identify the Client #, Matter #, Document ID, Version #

> Metadata automatically inserted, or updated when editing or saving documents

> Allow printed paper copies to be tagged with standard footers for easy identification

> Accelerated user adoption by fulfilling customers' key requirements for footer use

> Easy to use and deploy – customer was "WOWed" by low cost of ownership and value
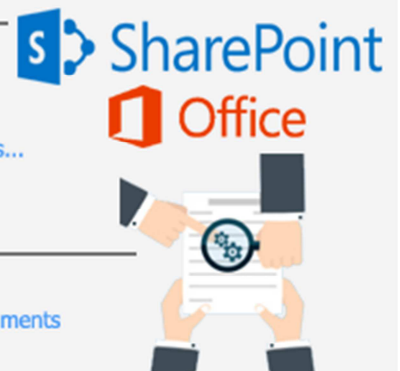
ECM FOOTERS - FUNDAMENTAL CAPABILITIES AND VALUE

Identify — Locate — Standardize

HELPS ADDRESS THE FOLLOWING CHALLENGES ■
> Expose any SharePoint Metadata in Office documents
> Automatically insert footers
> Enforce custom formatting and positioning of footers
> Enforce page location - first page only, all pages, even pages...
> Replace difficult to support in-house macros
> Replace deprecated SharePoint label policy feature

BOOSTS OVERALL RETURN ON INVESTMENT ■
> Enhance end user adoption
> Achieve ability to Identify, Locate and Standardize your documents
> Low total cost of ownership
> Fully supported off the shelf solution

SharePoint
Office

➔ **Learn how ECM Footers for SharePoint can satisfy your requirements too - contact us now at info@ecmwise.com**

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